



TAUNTON MUNICIPAL AIRPORT COMMISSION

MINUTES OF MEETING
February 23, 2005

Commissioners: Charlie Menard, Chairman
Ed Fowler, Treasurer
Maryan Nowak, Vice Chairman
Bob Adams
Greg Cronin

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwen Borden

Called to order: 7:00 p.m.

Others in Attendance: Mike Dupont, American Aero,
Fred Terra, Taunton Airport Association
Don Almeida
Bill McCaffrey
Jim Maddigan, Civil Air Patrol

Airport Engineers Projects Update – E&K representative Ned Dawes submitted a written status report on pending airport projects. (See Attachment A). Ned also read the report for all in attendance and asked if there were any comments or questions on any of the airport projects? There being no questions the commission moved on to the next subject.

Charlie at this time asked to make a statement and apologize to the airport manager noting that after last months meeting there were a few things that were exchanged verbally that should not have been allowed. Charlie wants to remind everyone that all conversations, comments and discussions are to come through the chairman during the meeting and to avoid verbal exchanges we will longer allow a direct interchange between people unless it is agreed upon.

Minutes: January 26, 2005 - Ed: motions to accept the recording secretary's report as submitted. Bob: seconds. All in favor, unanimous. So voted.

Treasurers Report ending January 2005 – Ed reported on the financial status of the airport noting **Income of \$60,959.30 and Expenses of \$44,725.18 for a Monthly Overage of \$16,234.12** and asks if there are any comments or questions on the report? There being no questions or comments, **Maryan: motions to accept the treasurers' report and to authorize Ed to process and submit bills for payment. Bob: second. All in favor, unanimous. So voted**

Airport Managers Report – Dan reported on the following,

1. **Fuel Survey** – prices are in line with other area airports. Price was up \$0.04/gallon at last delivery. Dan will adjust the price of fuel to \$3.15 on Friday morning.
2. Dan has received about 90% of the SWPPP questionnaires and has turned them over to Ned.
3. Dan has had a concern arise on the shared ramp and taxiway areas with regards to plowing. Dan talked about an area between the Wood Hangar and the tie downs that is shared between the airport and the Wood Hangar Association and stated that when it snows he tries to make a few passes with the plow. The blacktop is not in the greatest shape and the wood hangar tenants do not want heavy equipment further deteriorating the area. Because of this Dan is limited to what he can do for plowing and it has been brought to his attention by one of the tie-down occupants. Dan thinks this has been resolved to some extent between the tie down occupant and wood hangar association in a sense that the tie down occupant is going to bring in someone with a small plow to take care of the area so he can get his plane out of his tie down area. Dan believes that because it is a shared area, the wood hangar association has some responsibility to take care of their area. Charlie asks Dan to contact the representative of the Wood Hangar Association to confirm that they are aware of the shared responsibility in the identified area.

Old Business -

1. Review any additions to the **SOPP's**. Charlie reported on the following: **(A) SWPPP Program** is being updated . Refer to Attachment A for E&K report on this.
2. **Pending Legal Issues – Caswell Street Property Tax Taking** – no update.
3. **Relocation of ASOS** – Still waiting response from FAA.

4. **Long Term VMP** – Commissioner Cronin submitted a draft plan for review outlining what FAA and MAC would like to have for an action plan. Charlie noted that if anyone has comments, suggestions, concerns and/or words of praise etc. to contact Greg.
5. **Security Plan Update** – Dan stated that he has been working on this and is in the process of including names of FBO's and contact information, employees, tie-downs and owners, hangar occupants. Dan needs to get this altogether then we will review.
6. **Definition of Non Aviation Business** – Charlie reported that this is back for another revision. It came back from MAC with some recommendations. Joe felt uncomfortable with the wording and still feels that the word "two" should be inserted into the second sentence, "any "two" of the below mention activities"....would make it un-mistakeable that a business is being conducted. If we leave as is, we'll always be chasing our tails and we need to have something clearly defined and enforceable. After discussion Charlie asks the commissioners for their feeling on the issue. Joe stays with his recommendation as above stated. Greg stated that he is not sure at this time but suggested the wording on a case-by-case basis decision. Bob agreed with Joe's recommendation that by adding the word "two" that it eliminates the gray area of interpretation. All commissioners are in agreement that the definition needs to be more specific and more clearly stated. Maryan asked Joe to give him examples. After Joe explained to Maryan he was satisfied and in agreement. Charlie will try to make the suggest changes by re-wording for the next meeting. Maryan asks who makes the determination if a business is being conducted? Charlie stated the airport manager would be the deciding person, and the person it affects could appeal to the commission if the managers' decision is not in the applicants favor.

New Business

1. Jim Maddigan of the Civil Air Patrol addressed the commission with regard to putting up a flag pole or other memorial in honor of Anita Raymond, Squadron Commander of the CAP who is ill with terminal cancer. CAP would like to dedicate the flag pole or other memorial while Ms. Raymond is still well enough to attend. He would like to place the memorial near the CAP units and is looking for approval to go forward and he will come back with a final

plan on the location of placement before anything is ordered or done. Joe noted the need to be careful where the pole is placed because of Part 77 surfaces. After discussions the commission agreed to allow CAP to go forward with the understanding that they must come back for approval of a final location for the flag pole or other memorial.

Joe spoke with regard to the same topic noting that we have an aging pilot population and there are many who would like to honor different persons as they pass and in doing so, different memorials would be popping up all over the airport. We should consider a stone monument for pilots or persons who have an impact on aviation, that someone may apply/request to place someone's name on the monument. Joe is not looking for any action on this but to just put it out for future consideration.

Charlie spoke with regard to a letter from Schmidt Equipment on the repairs to the snow blower stating that the repairs were a result of improper operation. Charlie stated the bill be on the next treasurers report for payment. Charlie asked Dan to look into whether the specifications for the new truck called for 4 wheel drive.

Don Almeida asks if the commission can bump up the hours for purchasing fuel because there are some who cannot get out of there business and to the pumps before they are shut down at 5:00 p.m. noting that he has been at the pumps at 4:50 and the pumps are shut down. Charlie stated that there is not enough business to keep the lineman on after 5:00 but will take the issue into consideration.

Charlie announced that the next meeting will be held on March 30th, 2005 at 7:00 p.m. and asked for a motion to adjourn. **Maryan: motion to adjourn at 8:05 p.m.. Ed: second. All in favor, unanimous. So voted.**

Project Status
Taunton Airport Commission Meeting
February 23, 2005
Edwards and Kecey's Update

1. **East/West Access Road**
 - a. Working with contractor to relocate location of gooseneck stand on the West Road's outbound lane to provide greater room in front of gate. Work will be performed once there are better weather conditions.
 - b. The contractor also has to remove the silt fence and hay bales once the snow is gone.

2. **Snow Removal Equipment**
 - a. Working with equipment supplier to provide and install casting chute for snow blower. Also, Dan Raposa and I have had discussions with snow blower manufacture's Service Manager to discuss shear pin and vibration issues.

3. **Reconstruct Parallel Taxiway, Replace Runway & Taxiway Edge Lights & Update Airport SWPPP**
 - a. A meeting was held with interested parties on February 5th to review the general scope of the project and discuss the proposed construction phasing for the taxiway's reconstruction. No major comments came out of the meeting based on the proposed phasing.
 - b. Held a meeting on February 3rd with the FAA to review the off-airport obstructions within the Runway 30 approach and the possible impact to the Runway 30 threshold light location. Based on the meeting and a follow-up February 9th letter, it appears that the FAA will utilize the existing VASI obstacle clearance surface as the basis for determining an equivalent level of safety. The FAA Airway Facilities has been at the airport to verify the aiming angles for the VASIs and found them to be correct. The FAA wants Airport Commission to have two obstruction lights installed under the next AIP-funded project – one on either side of the approach to mark existing off-airport obstructions.
 - c. Scheduled to mail out the preliminary construction documents (plans, specifications, and construction cost estimate) on Friday, February 25th.
 - d. Copies of the SWPPP questionnaire have been submitted to Airport for distribution to all tenants. Responses to the questionnaire will be used in the preparation of the updated SWPPP.